



Constitution 2022

### **1. TITLE:**

The club will be known as the “*Scottish Off-road RC Championship*”. It will be referred to in this constitution as “the Club”.

### **2. OBJECT:**

To organise and operate the Scottish Off-road RC Championship and to promote the Off-road RC Car Racing in Scotland. The club will facilitate and provide the Club’s members with opportunities to engage in Car Racing and enjoy the benefits and facilities provided by the club.

### **3. MEMBERSHIP:**

Membership of the Club shall be open to all without discrimination and will commence when the relevant membership documentation has been completed.

The Club membership shall consist of the following categories:

- A. Adult Members (From 16 years old upwards, as of 1st January)
- B. Junior Members (Up to 16 years old, as of 1st January)

### **4. SUBSCRIPTIONS:**

Annual membership subscriptions for all categories.

Membership is included in the first race entry fee at any event completed in that season.



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## 5. OFFICIALS:

The administration of the Club and the enforcement of the Club rules and constitution shall be the sole responsibility of the Club Committee being the duly elected members provided for below.

Eligibility for election onto the Club Committee is open to any elected or chosen representative of any BRCA Affiliated Club that supports 10<sup>th</sup> scale Off-road RC Racing. However, no person with a commercial interest in Car Racing may be a member of the Club Committee.

The duly elected Club Committee shall consist of the following;

CHAIRMAN

TREASURER

SECRETARY (Membership, P.R. Sponsorship)

REPRESENTATIVES from Member Clubs

In addition to the duly elected members of the Club Committee, the following shall be Co-opted

Members of the Club Committee as required.

CHILD PROTECTION OFFICER

WEB DESIGNER

Each duly elected Club Committee Member shall be permitted to have, at his or her sole discretion, a sub-committee made up of other Club Members to assist in his or her duties.

In all decisions to be made by the duly elected Club Committee, including any decisions to expel any Members from the Club or refuse to permit any applicant to join the Club or to renew their Membership, **the Chairman shall have the casting vote.**

The Club Committee term of office shall be for one year, with elections to take place at the AGM.

All nominations for election to the Club Committee are to be in writing received by the Club Membership Secretary not later than 7-days before the AGM.



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Any Member of the Club committee may, if he or she so chooses, seek re-election to the same or any other post.

The Club Committee shall meet at regular intervals to be decided by the Committee.

Any variation to the Club's Rules or Constitution shall be decided upon by the duly elected Club Committee and any altered rules or amendments to the Constitution shall be published and forwarded to each Club Member by the Membership Secretary within 28 days.

### **6. MEMBER CLUBS:**

Member clubs have been decided at the first AGM, held on February 27<sup>th</sup> 2011. These were; Falkirk, Dunfermline, Dundee, East Kilbride and Ayr. Each club was represented, nominated and accepted as forming the Club committee.

Member clubs will attend the AGM at the date agreed at the previous AGM, and the first order of business will be to accept and vote on nominations from other clubs wishing to join or leave the Club Committee. Incumbent Committee members will be reviewed at the same time, deciding if they will continue in their role(s) for the upcoming year.

Any incumbent club, whose elected representative has changed since approved at the previous AGM, will have to re-submit nomination and have it voted and approved at the next AGM.

Any incumbent representative that can no longer perform their duties with the Club committee shall step down with immediate effect, and will not be replaced till the next AGM, as per the above process for change of representative.

2022 Member Clubs include Dunfermline, Falkirk, Stonehaven, Dumfries & Glasgow.



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#### **7. VOTING:**

Those eligible to vote at the AGM, or any EGM called by the Club Committee are:

Any SORC member attending that meeting provided they are the holder of a valid BRCA licence.

Voting at the AGM will also be accepted via email for proposals received in writing or via email and subsequently sent to the members via email. Any proposals that are received after they are communicated to members by email, amended or have counter proposals on the day at the AGM will be excluded from email voting. (Closing date for votes is two weeks prior to the AGM)

#### **8. FINANCE:**

All matters relating to spending within the Club shall be referred through the Treasurer to the Club Committee. The Treasurer shall present an annual report at the AGM.

There will be two signatories on the Club account cheque-book one of whom will be the Treasurer. No major expenditure in excess of £200 will be possible without the prior approval of the Club Committee. The Clubs accounts will be audited yearly.

All surplus income or profits are to be re-invested in the club. No surpluses or assets will be distributed to members or third parties.

#### **9. FINANCIAL YEAR:**

The financial year shall run from the 1<sup>st</sup> October.



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## **10. ANNUAL GENERAL MEETING:**

All members shall be informed of the date and agenda of the AGM by electronic means preferably. This will be on a date agreed at the previous AGM. The following business shall be considered.

### **AGM**

A. Accept and vote on nominations from other clubs wishing to join or leave the Club Committee.

B. Reports on the general workings of the club;  
Chairman's Report  
Treasurer's Report inc Club Accounts  
Secretary's Report  
BRCA Scotland Rep Report

C. Presentation of Awards.

D. Review and approval of the annual membership-fees, race fees and voting on any proposals.

E. Discussion of any other business of which due notice has been given.

F. Arrange dates for following seasons SORC regional rounds

G. Election of Club officers/Committee Members,

H. Arranging a provisional date for the next AGM.



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**11. DEFICIENCY OF FUNDS:**

It is the responsibility of the Treasurer to inform the Club Committee of any impending deficiency of funds. The duly elected Club Committee will then decide as to whether the auditor needs to be brought in to advise on raising capital from the Club membership or on closure of the Club.

**12. EQUAL OPPORTUNITIES POLICY:**

This is to be reviewed annually by the Club Committee.

**13. HEALTH & SAFETY POLICY:**

Each year the Club Committee will review any related documentation supplied by the BRCA and ensuring adherence to current Health & Safety Legislation.

**14. CHILD PROTECTION POLICY:**

Each Year the Club Committee shall review any documentation supplied by the BRCA CPO, ensuring the Club's Members adhere to the current policy.

**15. MEMBERS ADDRESSES:**

Each member's address shall be recorded on the Club's records and shall be deemed correct unless the Membership Secretary has been duly notified in writing. It is each individual member's responsibility to ensure that the Club Membership Secretary is aware of their own current address.



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#### **16. CLUB RULES:**

Every Club Member will abide by the rules as laid out by the Committee from time to time and, as a condition of Club Membership, sign a memorandum indicating receipt of and acceptance of the Club's Constitution such memorandum to be retained and updated by the Club Membership Secretary. **Any serious breach of the Club's rules and or Constitution shall entitle the duly elected Club Committee in its discretion to end summarily any member's membership of the Club.**

Any Member whose membership is terminated in accordance with the above provision shall not be entitled to any refund of the balance of the annual Membership subscription.

#### **17. TROPHIES:**

There will be NO money prizes awarded by the Club.

#### **18. EGM:**

It will be possible for the committee to agree to hold an EGM at any time for any reason.

#### **19. DISSOLUTION:**

Upon dissolution of the Club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body.